November 1, 2019

PLEDGE OF ALLEGIANCE

Scott M. Kipers, school business administrator/board secretary, opened the meeting with the following roll:

CALL TO ORDER

Present:
Mr. Louis Vizoco
Mr. Michael Fuhrman
Dr. William T. Mink

Absent:
Mr. Jack Conners
Dr. Lovell Pugh-Bassett

Also Present:
Ms. Patricia Fitzgerald
Ms. Karen DiGiacobbe
Mr. Scott Kipers
Mr. David Patterson

BOARD MEMBERS 2019-2020 SCHOOL YEAR

Name                        Term Expiration
William T. Mink             11-1-2022
Louis Vizoco                11-1-2020
Michael Fuhrman             11-1-2019 (Holdover Status)
Jack Conners                11-1-2020
Lovell Pugh-Bassett         Indefinite

Public notice of this meeting pursuant to the Open Public Meeting Act has been given by the Board Secretary in the following manner:

(a) Posting written notice on the official school bulletin board of the Pennsauken Campus, Pennsauken, NJ and the Gloucester Township Campus, Gloucester Township, NJ on November 5, 2018.

(b) Mailing written notice to the Courier Post and South Jersey Times Newspapers on November 5, 2018.

(c) Filing written notice with the County Clerk on November 5, 2018.

The organization meeting of the Board of Education of the Technical Schools in the County of Camden was held on November 1, 2019, at 9:00 a.m., in the Board Conference Room of the Gloucester Township Campus.
NOMINATIONS FOR THE OFFICE OF PRESIDENT

Scott M. Kipers, school business administrator/board secretary, asked for nominations for the office of president.

On motion of Mr. Vizoco, seconded by Mr. Fuhrman, that William T. Mink, be nominated for the office of president.

On roll call vote:  AYES: Mr. Vizoco, Mr. Fuhrman, Dr. Mink

NAYS: None

On motion of Mr. Vizoco, seconded by Mr. Fuhrman, that nominations for the office of president be closed and that a unanimous ballot, by acclamation, be cast.

Scott M. Kipers, school business administrator/board secretary, declared William T. Mink, president.

NOMINATIONS FOR THE OFFICE OF VICE PRESIDENT

Dr. William T. Mink, president, asked for nominations for the office of vice president.

On motion of Mr. Vizoco, seconded by Dr. Mink, that Michael Fuhrman be nominated for the office of vice president.

On roll call vote:  AYES: Mr. Vizoco, Mr. Fuhrman, Dr. Mink

NAYS: None

On motion of Mr. Vizoco, seconded by Dr. Mink, that nominations for the office of vice president be closed and that a unanimous ballot, by acclamation, be cast.

Scott M. Kipers, school business administrator/board secretary, declared Mr. Michael Fuhrman, vice president.
November 1, 2019

CAMDEN COUNTY SCHOOL BOARDS ASSOCIATION

On motion of Dr. Mink, seconded by Mr. Fuhrman, that the following board members be appointed as a representative and alternate to the Camden County School Boards Association.

Mr. Jack Conners - Representative
Mr. Louis Vizoco - Alternate

On roll call vote: AYES: Mr. Vizoco, Mr. Fuhrman, Dr. Mink
NAYS: None

NEW JERSEY SCHOOL BOARDS ASSOCIATION

On motion of Dr. Mink, seconded by Mr. Fuhrman, that the following board members be appointed as a representative and alternate to the New Jersey School Boards Association.

Mr. Louis Vizoco - Representative
Mr. Jack Conners - Alternate

On roll call vote: AYES: Mr. Vizoco, Mr. Fuhrman, Dr. Mink
NAYS: None
On motion of Mr. Fuhrman, seconded by Mr. Vizoco, to approve the following requests and resolutions.

**DISTRICT REPRESENTATIVES**

To approve the following resolution:

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the following be designated for the 2019-2020 school year as district representatives in the following capacities:

Scott M. Kipers  
School Business Administrator/  
Board Secretary  

Denise Kinney  
Assistant School Business Administrator/  
Board Secretary  

Leo Lampman  
Director of Special Education  

Anthony DePrince,  
District Facilities/Operations Manager  

Dino Acevedo  
Chief Buildings and Grounds Officer  

Christopher Castner, Assistant Principal  
Charene Scheeper, Assistant Principal  

Eva Cetrullo, Dir. of School Counseling  
Joseph Jacob, Dir. Of School Counseling  

Dawn Sponheimer  

Paige Raroha, Secretary, Annette Valle, Secretary,  
Denise Fleig, Counselor  

Kim Zadroga, Clerk-Typist

Scott M. Kipers  
Health & Safety Officer/School Safety Specialist/  
Hearing Officer for Student-Employee Related Issues (CEPA)/OPRA Officer/Custodian of Records/  
Purchasing Agent Compliance Officer for Affirmative Action (PACO)  

Denise Kinney  
Auxiliary School Safety Specialist  

Leo Lampman  
504 Officer for Students and Staff and  
Child Protection and Permanency (Education Stability Liaison)  

Anthony DePrince,  
Right-To-Know District Coordinator  

Dino Acevedo  
Integrated Pest Management  

Christopher Castner, Assistant Principal  
Attendance Officer Gloucester Township Campus  
Charene Scheeper, Assistant Principal  
Attendance Officer Pennsauken Campus  

Eva Cetrullo, Dir. of School Counseling  
Homeless Liaison Gloucester Township Campus  
(Mckinney-Vento Liaison)  
Joseph Jacob, Dir. Of School Counseling  
Homeless Liaison Pennsauken Campus  
(Mckinney-Vento Liaison)  

Dawn Sponheimer  
Harassment, Intimidation, Bullying (HIB) Liaison  

Paige Raroha, Secretary, Annette Valle, Secretary,  
Denise Fleig, Counselor  

Kim Zadroga, Clerk-Typist  
Department of Labor & Workforce Development Issuing Officer/PC  

Department of Labor & Workforce Development Issuing Officer/GTC
FINANCIAL INSTITUTIONS

1. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Bank of America, Cherry Hill, NJ, be and is hereby designated as an official depository and that checks issued on the following accounts be signed as indicated:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Signed by Officials</th>
</tr>
</thead>
<tbody>
<tr>
<td>381032718351</td>
<td>General Account</td>
<td>President and School Business Administrator/Board Secretary (2 signatures)</td>
</tr>
<tr>
<td>381032718416</td>
<td>Student Activities</td>
<td>School Business Administrator/Board Secretary and Assistant School Business Administrator (2 signatures)</td>
</tr>
<tr>
<td></td>
<td>Gloucester Township</td>
<td></td>
</tr>
<tr>
<td>381032718403</td>
<td>Student Activities</td>
<td>School Business Administrator/Board Secretary and Assistant School Business Administrator (2 signatures)</td>
</tr>
<tr>
<td></td>
<td>Pennsauken Campus</td>
<td></td>
</tr>
<tr>
<td>381032718393</td>
<td>Cafeteria Account</td>
<td>School Business Administrator/Board Secretary and Assistant School Business Administrator (2 signatures)</td>
</tr>
<tr>
<td>381032718429</td>
<td>State Unemployment</td>
<td>School Business Administrator/Board Secretary and Assistant School Business Administrator (2 signatures)</td>
</tr>
<tr>
<td>381032718432</td>
<td>Fred W. Fiene Scholarship Fund</td>
<td>School Business Administrator/Board Secretary and Assistant School Business Administrator (2 signatures)</td>
</tr>
<tr>
<td>381032718380</td>
<td>Payroll</td>
<td>President and School Business Administrator/Board Secretary (2 signatures)</td>
</tr>
<tr>
<td>381032718377</td>
<td>Payroll Agency</td>
<td>President and School Business Administrator/Board Secretary (2 signatures)</td>
</tr>
<tr>
<td>381032718364</td>
<td>Flexible Spending</td>
<td>President and School Business Administrator/Board Secretary (2 signatures)</td>
</tr>
<tr>
<td></td>
<td>Trust</td>
<td></td>
</tr>
<tr>
<td>381032719897</td>
<td>Peter Urbano Sr.</td>
<td>School Business Administrator/Board Secretary and Assistant School Business Administrator (2 signatures)</td>
</tr>
<tr>
<td></td>
<td>Scholarship Fund</td>
<td></td>
</tr>
</tbody>
</table>

BE IT ALSO RESOLVED that the School Business Administrator/Board Secretary shall certify to Bank of America, Cherry Hill, NJ, the names of such officials and shall from time to time, as changes are made, immediately certify such changes to the bank.

BE IT ALSO RESOLVED that an alternate signature (Board Vice President) for checks issued on the listed accounts.
FINANCIAL INSTITUTIONS (continued)

2. To approve the following resolution.

   BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Bank of America, Cherry Hill, NJ, be and is hereby designated as an official depository for savings certificates, certificates of deposit and

   BE IT ALSO RESOLVED that the Bank shall honor all withdrawals when signed by:

   President and/or Vice President and
   School Business Administrator/Board Secretary

   BE IT FURTHER RESOLVED that the School Business Administrator/Board Secretary shall certify to Bank of America, Cherry Hill, NJ the names of such officials and shall from time to time, as changes are made, immediately certify such changes to the bank.

3. To approve the following resolution.

   BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that The South Jersey Federal Credit Union, Deptford, NJ, be also designated official depository of funds for the Camden County Technical Schools.

4. To approve the following resolution.

   BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that it hereby authorizes ADMIN Partners, LLC, as a Third Party Administrator (TPA) for the administration of the 403(b) plans for the 2019-2020 school year.

5. To approve the following resolution.

   BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Axa/Equitable, MetLife Resources, MML Investor Services, LLC (Oppenheimer) (formerly First Financial Group), Lincoln Investment Planning, Inc., and Midland National Life Insurance Company Annuity Division is hereby authorized to offer and provide employee 403(b) savings options during the 2019-2020 school year.
OFFICIAL PUBLICATIONS

To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the "Courier Post" newspaper be designated as the official newspaper for this school district and that the "South Jersey Times" and "Al Dia" newspapers also be designated as newspapers to receive the notices as required by the New Jersey "Open Public Meetings Act" (N.J.S.A. 10:4-6) and that the "Philadelphia Inquirer" be designated as a newspaper for special meeting notices and to receive the notices required by the New Jersey "Open Public Meetings Act" (N.J.S.A. 10:4-6).

SCHEDULE OF MEETINGS

To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the regular and special meetings of the board of education be determined as per the schedule below:

<table>
<thead>
<tr>
<th>Date</th>
<th>Campus</th>
<th>Location</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 20, 2019</td>
<td>Gloucester Township Campus</td>
<td>Business Conference Center</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>December 18, 2019</td>
<td>Pennsauken Campus</td>
<td>Science &amp; Horticultural Center</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>January 15, 2020</td>
<td>Gloucester Township Campus</td>
<td>Business Conference Center</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>February 19, 2020</td>
<td>Pennsauken Campus</td>
<td>Science &amp; Horticultural Center</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>March 6, 2020</td>
<td>Gloucester Township Campus</td>
<td>Board Conference Room</td>
<td>5:00 p.m.</td>
</tr>
<tr>
<td>Budget Meeting</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>March 25, 2020</td>
<td>Gloucester Township Campus</td>
<td>Business Conference Center</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>April 3, 2020</td>
<td>Gloucester Township Campus</td>
<td>Board Conference Room</td>
<td>1:30 p.m.</td>
</tr>
<tr>
<td>Board of School Estimates Meeting</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>April 29, 2020</td>
<td>Pennsauken Campus</td>
<td>Science &amp; Horticultural Center</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>May 20, 2020</td>
<td>Gloucester Township Campus</td>
<td>Business Conference Center</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>June 24, 2020</td>
<td>Pennsauken Campus</td>
<td>Science &amp; Horticultural Center</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>July 15, 2020</td>
<td>Gloucester Township Campus</td>
<td>Board Conference Room</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>August 26, 2020</td>
<td>Gloucester Township Campus</td>
<td>Business Conference Center</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>September 16, 2020</td>
<td>Pennsauken Campus</td>
<td>Science &amp; Horticultural Center</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>October 21, 2020</td>
<td>Gloucester Township Campus</td>
<td>Business Conference Center</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>November 2, 2020</td>
<td>Pennsauken Campus</td>
<td>Science &amp; Horticultural Center</td>
<td>9:00 a.m.</td>
</tr>
<tr>
<td>Organization Meeting</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
APPOINTMENTS

1. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Scott M. Kipers, school business administrator be appointed as secretary of the board of education for the 2019-2020 school year.

2. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Denise Kinney, assistant business administrator/board secretary, be appointed as an auxiliary secretary of the board of education for the 2019-2020 school year, only in the absence of Scott M. Kipers at no additional compensation.

3. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the Superintendent hereby recommends Denise Kinney, assistant business administrator/board secretary, as the designee to reconcile bank statements and produce monthly financial reports for the 2019-2020 school year.

4. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that David C. Patterson, Esquire, Maressa ° Patterson, LLC, be appointed solicitor, effective November 1, 2019 through October 31, 2020 in accordance with Proposal received on October 25, 2019 and with the Fair and Open Process (N.J.S.A. 19.44A-20.4 et. seq.) at fees in accordance with proposal provision and inserted on page 167-A.

5. To approve the following Resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Garrison Architects, be appointed Architectural Services, effective December 1, 2019 through November 30, 2020 in accordance with Proposal received on October 25, 2019 and with the Fair and Open Process (N.J.S.A. 19.44A-20.4 et. seq.) at fees in accordance with proposal provision and inserted on page 167-B.

6. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Environmental Resolutions, Inc., be appointed Environmental Services, effective January 1, 2020 through December 31, 2020 in accordance with Proposal received on October 25, 2019 and with the Fair and Open Process (N.J.S.A. 19.44A-20.4 et. seq.) at fees in accordance with proposal provision and inserted on page 167-C.
November 1, 2019

APPOINTMENTS (continued)

7. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Conner Strong and Buckelew, be appointed Health Benefits Consultant, effective January 1, 2020 through December 31, 2020 in accordance with Proposal received on October 25, 2019 and with the Fair and Open Process (N.J.S.A. 19.44A-20.4 et. seq.) at fees in accordance with proposal provision and inserted on page 167-D.

8. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that E-Rate Consulting, Inc., be appointed E-Rate Consultant, effective January 1, 2020 through December 31, 2020 in accordance with Proposal received on October 25, 2019 and with the Fair and Open Process (N.J.S.A. 19.44A-20.4 et. seq.) at fees in accordance with proposal provision and inserted on page 167-E.

POLICY/CURRICULUM

1. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that it affirms and readopts the Board Policies and Procedures and by-laws that are posted on the district website.

2. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden to affirm and readopt the Department of Education New Jersey Student Learning Standards as well as the Common Career Technical Core Standards Curricula.

3. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the textbooks itemized on Board bill lists be approved for use during the 2019-2020 school year.

PURCHASES

To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Anna Marie Wright is hereby appointed a Qualified Purchasing Agent and Scott M. Kipers is hereby appointed Purchasing Agent and that the bid threshold is $40,000 subject to provisions of 18A:18A-1 et seq. and N.J.A.C. 5:34-5 et seq.
BOARD MEMBERS CODE OF ETHICS

Resolve to read into the minutes and hereby affirm by recitation, the Board of Education of the Technical Schools in the County of Camden the Board Members Code of Ethics:

A. Uphold and enforce all laws, state board rules and regulations and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.

B. Make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

C. Confine my board action to policy making, planning and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

D. Carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.

E. Recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.

F. Refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

G. Hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.

H. Vote to appoint the best qualified personnel available after consideration of the recommendation of the superintendent.

I. Support and protect school personnel in proper performance of their duties.

J. Refer all complaints to the superintendent and will act on such complaints at public meetings only after failure of an administrative solution.

MISCELLANEOUS

1. To approve the substitute school nurse compensation at $175.00 per day for the 2019-2020 School Year.

2. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the Board affirms the District Mission, Vision:

Mission Statement

- Ensure all students are proficient in the New Jersey Student Learning Standards
- Prepare all students for career and college success
- Develop ethical character
- Provide a safe, secure and caring environment
MISCELLANEOUS (continued)

2. District Mission, Vision continued:

Vision Statement
- The Camden County Technical School District is dedicated to student success through college & career readiness in an ever-changing world environment.
- Students will develop into ethical citizens who demonstrate active inquiry, effective problem solving, while fostering creativity, communication, and collaboration skills. The student experience will include the core values of environmental awareness, emotional and social development, self-respect and respect for others.
- This vision will be achieved through a collaborative effort of students, parents and guardians, the staff, the greater Camden County community and the Board of Education.

District Goals

1. Student Achievement: Prepare all students for career and college success through district-wide investments in programs and instructional support.
2. Learning Environment: Provide and promote a safe, secure, and caring learning environment.
3. Student Life Beyond the Classroom: Provide quality student learning experiences that expand beyond the classroom and strengthen the CCTS community.

The school's vision and mission were previously developed by the Strategic Planning Committee which consisted of the faculty/staff/administration and parents.

3. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the Board approves:

- CCTS Nursing Service Plan and Standing Orders for the 2019-2020 School Year.
- CCTS Student Code of Conduct and HIB Policies/Procedures.
- CCTS Policy and Procedures on reporting Potentially Missing or Abused Children.
- CCTS Course Description Handbook
- CCTS I & RS (Intervention and Referral Services) Action Plans/Procedures.
MISCELLANEOUS (continued)

4. To approve the following resolution.

Motion to annually remind principals that viewing student records shall be only for those reasons listed in Board Policy. The Board, hereby, reports that the pupil records it authorizes certified school personnel to collect and maintain are: test scores/assessments, academic records, attendance records,

On roll call vote: AYES: Mr. Vizoco, Mr. Fuhrman. Dr. Mink

NAYS: None

PUBLIC COMMENT - None

The Board is limited in its ability to respond in public to matters of personnel, litigation, negotiations and attorney-client privilege.

- Please state your full name and address
- The length of time scheduled for public discussion will be held to five minutes for individual speakers

ADJOURNMENT

On motion of Mr. Vizoco, seconded by Dr. Mink, to adjourn meeting at 9:21 a.m.

On roll call vote: AYES: Mr. Conners, Mr. Fuhrman, Dr. Mink

NAYS: None

Scott M. Kipers
School Business Administrator