CAMDEN COUNTY TECHNICAL SCHOOLS BOARD OF EDUCATION

AGENDA

WEDNESDAY, NOVEMBER 2, 2018

BOARD CONFERENCE ROOM OF THE GLOUCESTER TOWNSHIP CAMPUS AT 2:00 p.m.

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Present: 

Absent: 

Also Present: 

BOARD MEMBERS 2018-2019 SCHOOL YEAR

<table>
<thead>
<tr>
<th>Name</th>
<th>Term Expiration</th>
</tr>
</thead>
<tbody>
<tr>
<td>William T. Mink</td>
<td>11-1-2020</td>
</tr>
<tr>
<td>Louis Vizoco</td>
<td>11-1-2020</td>
</tr>
<tr>
<td>Michael Fuhrman</td>
<td>11-1-2019</td>
</tr>
<tr>
<td>Jack Conners</td>
<td>11-1-2020</td>
</tr>
<tr>
<td>Lovell Pugh-Bassett</td>
<td>Indefinite</td>
</tr>
</tbody>
</table>

Public notice of this meeting pursuant to the Open Public Meeting Act has been given by the Board Secretary in the following manner:

(a) Posting written notice on the official school bulletin board of the Pennsauken Campus, Pennsauken, NJ and the Gloucester Township Campus, Gloucester Township, NJ on November 1, 2017 and October 26, 2018.

(b) Mailing written notice to the Courier Post and South Jersey Times Newspapers on November 1, 2017 and October 26, 2018.

(c) Filing written notice with the County Clerk on November 1, 2017 and October 26, 2018.
NOMINATIONS FOR THE OFFICE OF PRESIDENT

On motion of _____________, seconded by _________________ that _________________ be nominated for the office of president.

On roll call vote:     AYES:                   NAYS:

The board secretary declares __________________________, president and turns the meeting over to him/her.

NOMINATIONS FOR THE OFFICE OF VICE PRESIDENT

The president requests nominations for the office of vice president.

On motion of _________________, seconded by _________________ that _________________ be nominated for the office of vice president.

On roll call vote:     AYES:                   NAYS:

The board president declares __________________________, vice president.
CAMDEN COUNTY SCHOOL BOARDS ASSOCIATION

On motion of ________________, seconded by ________________ to appoint ________________
as a representative to the Camden County School Boards Association.

On roll call vote:    AYES:    NAYS:

NEW JERSEY SCHOOL BOARDS ASSOCIATION

On motion of ________________, seconded by ________________ to appoint ________________
as a representative and ________________ as an alternate to the New Jersey School Boards Association.

On roll call vote:    AYES:    NAYS:
DISTRICT REPRESENTATIVES

Request approval of the following resolution:

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the following be designated for the 2018-2019 school year as district representatives in the following capacities:

Scott M. Kiper
School Business Administrator/
Board Secretary
Health & Safety Officer/School Safety Specialist/
Hearing Officer for Student-Employee Related
Issues (CEPA)/OPRA Officer/Custodian of Records/
Purchasing Agent Compliance Officer for
Affirmative Action (PACO)

Denise Kinney
Assistant School Business Administrator/
Board Secretary
Auxiliary School Safety Specialist

Leo Lampman
Director of Special Education
504 Officer for Students and Staff and
Child Protection and Permanency
(Education Stability Liaison)

Anthony DePrince,
District Facilities/Operations Manager
Right-To-Know District Coordinator

Dino Acevedo
Chief Buildings and Grounds Officer
Integrated Pest Management

Christopher Castner, Assistant Principal
Charene Scheeper, Assistant Principal
Attendance Officer Gloucester Township Campus
Attendance Officer Pennsauken Campus

Eva Cetrullo, Dir. of School Counseling
Homeless Liaison Gloucester Township Campus
(McKinney-Vento Liaison)

Joseph Jacob, Dir. Of School Counseling
Homeless Liaison Pennsauken Campus
(McKinney-Vento Liaison)

Dawn Sponheimer
Harassment, Intimidation, Bullying (HIB) Liaison

Paige Raroha, Secretary, Annette Valle, Secretary,
Denise Fleig, Counselor
Department of Labor & Workforce Development Issuing
Officer/PC

Kim Zadroga, Clerk-Typist
Department of Labor & Workforce Development Issuing
Officer/GTC
FINANCIAL INSTITUTIONS

1. Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Bank of America, Cherry Hill, NJ, be and is hereby designated as an official depository and that checks issued on the following accounts be signed as indicated:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Signed by Officials</th>
</tr>
</thead>
<tbody>
<tr>
<td>381032718351</td>
<td>General Account</td>
<td>President and School Business Administrator/Board Secretary (2 signatures)</td>
</tr>
<tr>
<td>381032718416</td>
<td>Student Activities</td>
<td>School Business Administrator/Board Secretary and Assistant School Business Administrator (2 signatures)</td>
</tr>
<tr>
<td></td>
<td>Gloucester Township</td>
<td></td>
</tr>
<tr>
<td>381032718403</td>
<td>Student Activities</td>
<td>School Business Administrator/Board Secretary and Assistant School Business Administrator (2 signatures)</td>
</tr>
<tr>
<td></td>
<td>Pennsauken Campus</td>
<td></td>
</tr>
<tr>
<td>381032718393</td>
<td>Cafeteria Account</td>
<td>School Business Administrator/Board Secretary and Assistant School Business Administrator (2 signatures)</td>
</tr>
<tr>
<td>381032718429</td>
<td>State Unemployment</td>
<td>School Business Administrator/Board Secretary and Assistant School Business Administrator (2 signatures)</td>
</tr>
<tr>
<td>381032718432</td>
<td>Fred W. Fiene Scholarship Fund</td>
<td>School Business Administrator/Board Secretary and Assistant School Business Administrator (2 signatures)</td>
</tr>
<tr>
<td>381032718380</td>
<td>Payroll</td>
<td>President and School Business Administrator/Board Secretary (2 signatures)</td>
</tr>
<tr>
<td>381032718377</td>
<td>Payroll Agency</td>
<td>President and School Business Administrator/Board Secretary (2 signatures)</td>
</tr>
<tr>
<td>381032718364</td>
<td>Flexible Spending Trust</td>
<td>President and School Business Administrator/Board Secretary (2 signatures)</td>
</tr>
<tr>
<td>381032719897</td>
<td>Peter Urbano Sr. Scholarship Fund</td>
<td>School Business Administrator/Board Secretary and Assistant School Business Administrator (2 signatures)</td>
</tr>
</tbody>
</table>

BE IT ALSO RESOLVED that the School Business Administrator/Board Secretary shall certify to Bank of America, Cherry Hill, NJ, the names of such officials and shall from time to time, as changes are made, immediately certify such changes to the bank.

BE IT ALSO RESOLVED that an alternate signature (Board Vice President) for checks issued on the listed accounts.
FINANCIAL INSTITUTIONS (continued)

2. Request approval of the following resolution.

   BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Bank of America, Cherry Hill, NJ, be and is hereby designated as an official depository for savings certificates, certificates of deposit and

   BE IT ALSO RESOLVED that the Bank shall honor all withdrawals when signed by:

       President and/or Vice President and
       School Business Administrator/Board Secretary

   BE IT FURTHER RESOLVED that the School Business Administrator/Board Secretary shall certify to Bank of America, Cherry Hill, NJ the names of such officials and shall from time to time, as changes are made, immediately certify such changes to the bank.

3. Request approval of the following resolution.

   BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that The South Jersey Federal Credit Union, Deptford, NJ, be also designated official depository of funds for the Camden County Technical Schools.

4. Request approval of the following resolution.

   BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that it hereby authorizes ADMIN Partners, LLC, as a Third Party Administrator (TPA) for the administration of the 403(b) plans for the 2018-2019 school year.

5. Request approval of the following resolution.

   BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Axa/Equitable, MetLife Resources, First Financial Group, Lincoln Investment Planning, Inc., and Midland National Life Insurance Company Annuity Division is hereby authorized to offer and provide employee 403(b) savings options during the 2018-2019 school year.
OFFICIAL PUBLICATIONS

Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the “Courier Post” newspaper be designated as the official newspaper for this school district and that the “South Jersey Times” and “Al Dia” newspapers also be designated as newspapers to receive the notices as required by the New Jersey “Open Public Meetings Act” (N.J.S.A. 10:4-6) and that the “Philadelphia Inquirer” be designated as a newspaper for special meeting notices and to receive the notices required by the New Jersey “Open Public Meetings Act” (N.J.S.A. 10:4-6).

SCHEDULE OF MEETINGS

Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the regular and special meetings of the board of education be determined as per the schedule below:

<table>
<thead>
<tr>
<th>Date</th>
<th>Campus</th>
<th>Location</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 28, 2018</td>
<td>Pennsauken Campus</td>
<td>Science &amp; Horticultural Center</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>December 19, 2018</td>
<td>Gloucester Township Campus</td>
<td>Business Conference Center</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>January 16, 2019</td>
<td>Pennsauken Campus</td>
<td>Science &amp; Horticultural Center</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>February 20, 2019</td>
<td>Gloucester Township Campus</td>
<td>Business Conference Center</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>March 1, 2019</td>
<td>Gloucester Township Campus</td>
<td>Board Conference Room</td>
<td>5:00 p.m.</td>
</tr>
<tr>
<td>Budget Meeting</td>
<td></td>
<td>Science &amp; Horticultural Center</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>March 13, 2019</td>
<td>Pennsauken Campus</td>
<td>Science &amp; Horticultural Center</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>To Be Determined</td>
<td>Pennsauken Campus</td>
<td>To Be Determined</td>
<td></td>
</tr>
<tr>
<td>Board of School Estimates</td>
<td>Gloucester Township Campus</td>
<td>Business Conference Center</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>April 10, 2019</td>
<td>Pennsauken Campus</td>
<td>Science &amp; Horticultural Center</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>May 15, 2019</td>
<td>Gloucester Township Campus</td>
<td>Business Conference Center</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>June 19, 2019</td>
<td>Pennsauken Campus</td>
<td>Science &amp; Horticultural Center</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>August 28, 2019</td>
<td>Gloucester Township Campus</td>
<td>Business Conference Center</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>September 18, 2019</td>
<td>Pennsauken Campus</td>
<td>Science &amp; Horticultural Center</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>October 16, 2019</td>
<td>Gloucester Township Campus</td>
<td>Board Conference Room</td>
<td>9:00 a.m.</td>
</tr>
<tr>
<td>November 1, 2019</td>
<td>Gloucester Township Campus</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Organization Meeting</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
APPOINTMENTS

1. Request approval of the following resolution.

   BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that
   Scott M. Kipers, school business administrator be appointed as secretary of the board of education for the
   2018-2019 school year.

2. Request approval of the following resolution.

   BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that
   Denise Kinney, assistant business administrator/board secretary, be appointed as an auxiliary secretary of
   the board of education for the 2018-2019 school year, only in the absence of Scott M. Kipers at no
   additional compensation.

3. Request approval of the following resolution.

   BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the
   Superintendent hereby recommends Denise Kinney, assistant business administrator/board secretary, as the
   designee to reconcile bank statements and produce monthly financial reports for the 2018-2019 school year.

4. Request approval of the following resolution.

   BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that
   David C. Patterson, Esquire, Maressa Patterson, LLC, be appointed solicitor, effective November 1, 2018
   through October 31, 2019 in accordance with Proposal received on October 26, 2018 and with the Fair and Open
   Process (N.J.S.A. 19.44A-20.4 et. seq.) at fees in accordance with proposal provision. INSERT 1

5. Request approval of the following resolution.

   BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that
   Garrison Architects, be appointed Architectural Services, effective December 1, 2018 through
   November 30, 2019 in accordance with Proposal received on October 26, 2018 and with the Fair and Open
   Process (N.J.S.A. 19.44A-20.4 et. seq.) at fees in accordance with proposal provision. INSERT 2

6. Request approval the following resolution.

   BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that
   Environmental Resolutions, Inc., be appointed Environmental Services, effective January 1, 2019 through
   December 31, 2019 in accordance with Proposal received on October 26, 2018 and with the Fair and Open
   Process (N.J.S.A. 19.44A-20.4 et. seq.) at fees in accordance with proposal provision. INSERT 3
APPOINTMENTS (continued)

7. Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Conner Strong and Buckelew be appointed Health Benefits Consultant, effective January 1, 2019 through December 31, 2019 in accordance with Proposal received on October 26, 2018 and with the Fair and Open Process (N.J.S.A. 19.44A-20.4 et. seq.) at fees in accordance with proposal provision. INSERT 4

POLICY/CURRICULUM

1. Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that it affirms and readopts the Board Policies and Procedures and by-laws that are posted on the district website.

2. Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden to affirm and readopt the Department of Education New Jersey Student Learning Standards as well as the Common Career Technical Core Standards Curricula.

3. Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the textbooks itemized on Board bill lists be approved for use during the 2018-2019 school year.

PURCHASES

Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Anna Marie Wright is hereby appointed a Qualified Purchasing Agent and Scott M. Kipers is hereby appointed Purchasing Agent and that the bid threshold is $40,000 subject to provisions of 18A:18A-1 et seq. and N.J.A.C. 5:34-5 et seq.
BOARD MEMBERS CODE OF ETHICS

Resolve to read into the minutes and hereby affirm by recitation, the Board of Education of the Technical Schools in the County of Camden the Board Members Code of Ethics:

A. Uphold and enforce all laws, state board rules and regulations and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
B. Make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
C. Confine my board action to policy making, planning and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
D. Carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
E. Recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
F. Refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
G. Hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
H. Vote to appoint the best qualified personnel available after consideration of the recommendation of the superintendent.
I. Support and protect school personnel in proper performance of their duties.
J. Refer all complaints to the superintendent and will act on such complaints at public meetings only after failure of an administrative solution.

MISCELLANEOUS

1. Request approval of the substitute school nurse compensation at $175.00 per day for the 2018-2019 School Year.

2. Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the Board affirms the District Mission, Vision:

Mission Statement

- Ensure all students are proficient in the Department of Education New Jersey Student Learning Standards
- Prepare all students for career and college success
- Develop ethical character
- Provide a safe, secure and caring environment
2. District Mission, Vision continued:

Vision Statement

- The Camden County Technical School District is dedicated to student success through college & career readiness in an ever-changing world environment.
- Students will develop into ethical citizens who demonstrate active inquiry, effective problem solving, while fostering creativity, communication, and collaboration skills. The student experience will include the core values of environmental awareness, emotional and social development, self-respect and respect for others.
- This vision will be achieved through a collaborative effort of students, parents and guardians, the staff, the greater Camden County community and the Board of Education.

The school's vision and mission was previously developed by the Strategic Planning Committee which consisted of the faculty/staff/administration and parents.

3. Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the Board approves:

- CCTS Nursing Service Plan and Standing Orders for the 2018-2019 School Year, pending signature of school physician.
- CCTS Student Code of Conduct and HIB Policies/Procedures.
- CCTS Policy and Procedures on reporting Potentially Missing or Abused Children.
- CCTS I & RS (Intervention and Referral Services) Action Plans/Procedures.

4. Request approval of the following resolution.

Motion to annually remind principals that viewing student records shall be only for those reasons listed in Board Policy. The Board, hereby, reports that the pupil records it authorizes certified school personnel to collect and maintain are: test scores/assessments, academic records, attendance records, behavior records and relevant Child Study Team records.

Motion by ______________________ Seconded by ______________________

Questions/Comments:

ROLL CALL VOTE: AYES: NAYS: ABSTAIN: ABSENT:
PUBLIC COMMENT

The Board is limited in its ability to respond in public to matters of personnel, litigation, negotiations and attorney-client privilege.

- Please state your full name and address
- The length of time scheduled for public discussion will be held to five minutes for individual speakers

ADJOURNMENT

On motion of ________________, seconded by ________________, to adjourn the Organization Meeting.

ROLL CALL VOTE: AYES: NAYS: ABSTAIN: ABSENT:
REGULAR MEETING

Motion by ________________ Seconded by ________________ to open the Regular Meeting.

ROLL CALL VOTE: AYES: NAYS: ABSTAIN: ABSENT:

Business Office
The business administrator recommends the following:

Financial

RESOLUTION OF THE CAMDEN COUNTY TECHNICAL SCHOOLS AWARDING BID TO WEST BAY CONSTRUCTION, INC. FOR THE DRAINAGE IMPROVEMENTS, CAFETERIA-WELDING ROOM PARKING LOT PROJECT

WHEREAS, public Bids were received by the Camden County Technical Schools on October 26, 2018 for the Drainage Improvements, Cafeteria-Welding Room Parking Lot Project; and

WHEREAS, the lowest Bid submitted by Neri’s Construction was rejected and disqualified for failing to provide the identity of an Electrical Subcontractor to perform work on this Project as required by the Bid Specifications; and

WHEREAS, West Bay Construction, Inc. was determined to be the lowest Bidder in the amount of $79,250.00, with Bid Alternate 1 in the amount of $6,250.00 and Bid Alternate 2 in the amount of $26,000.00; and

WHEREAS, an opinion letter has been received by the School Board Legal Counsel and the Engineer for this Project indicating that this Bidder has satisfied the Bid conditions for the award of a Contract for this Project; and

WHEREAS, it has been determined to award the Base Bid and Alternate 1 for this Project; and

WHEREAS, funds are available for the award of this Contract as set forth on the Certification of Funds attached hereto and incorporated by reference herein.
Financial

Resolution awarding West Bay Construction, Inc. continued:

NOW, THEREFORE, BE IT RESOLVED by the President and Board Members of the Camden County Technical Schools, County of Camden, State of New Jersey that for the reasons set forth hereinabove it hereby awards the Bid for the Drainage Improvements, Cafeteria-Welding Room Parking Lot Project to West Bay Construction, Inc. in the amount of $79,250.00 together with add Alternate 1 in the amount of $6,250.00 subject to the following conditions:

1. The low Bidder satisfying all post award Bid conditions.
2. The low Bidder providing a Performance Bond in form and amount to the School Board Legal Counsel.
3. The low Bidder executing a Contract with the School for the performance of this work.

BE IT FURTHER RESOLVED that upon satisfaction of the above conditions the appropriate School Board Officials are hereby authorized to execute the Contract with West Bay Construction, Inc. for this Project.

BE IT FURTHER RESOLVED this Resolution shall take effect immediately upon adoption.

A. Employment: None
B. Purchases: None
C. Field Trips: None
D. Sport Schedules: None
E. Miscellaneous

Request ratification of approval for the following meeting, workshop, training, conference and/or clinic, cost to be paid by the board of education unless otherwise indicated. *Indicates a change from a previous board approved motion:

<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Teacher/Staff/Advisor/Coach</th>
<th>Cost Per</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/31/18</td>
<td>PERS and TPAF Retirement Seminar</td>
<td>Denise Kinney and Janet Glover</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>Camden County College, Blackwood, NJ</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Motion by ______________________ Seconded by ______________________

Questions/Comments:

ROLL CALL VOTE:  AYES:  NAYS:  ABSTAIN:  ABSENT:
PENNSAUKEN CAMPUS

The principal recommends the following:

A. Expenditures: None

B. Field Trips

Request authorization for the following field trips, to take place during school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). No local funds requested:

<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Team/Club/Subject</th>
<th>Teacher(s)/Advisor(s)</th>
<th>Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>TBD</td>
<td>Camden County One Stop</td>
<td>Youth Investment</td>
<td>Cathy Quattrone</td>
<td>1-12</td>
</tr>
<tr>
<td>(during 18-19 SY)</td>
<td>Camden, NJ</td>
<td>Council Committee</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Educational Benefit(s): To contribute to and enhance student’s leadership skills while gaining knowledge of county services for youth.

C. Sport Schedules: None

D. Miscellaneous: None

ADDENDUM

The principal recommends the following:

A. Expenditures: None

B. Field Trips

Request authorization for the following field trips, to take place during school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). No local funds requested:

*11/13/18 Motion to add Alice Conley, Director of Athletics & Student Activities and Director of Health and Physical Education, to replace Charles Siedlecki, for the SkillsUSA Cathedral Kitchen Community field trip, Camden, NJ. (previously approved 8/22/18).

*Indicates a change from a previous board approved motion.
C. Sport Schedules: None
D. Miscellaneous: None

Motion by __________________________ Secended by __________________________

Questions/Comments:

ROLL CALL VOTE: AYES: NAYS: ABSTAIN: ABSENT:
CURRICULUM/INSTRUCTION/ASSESSMENT

The assistant superintendent of curriculum, instruction, assessment and grants recommends the following:

A. Employment - None

B. Field Trips - None

C. Miscellaneous

1. Request authorization/ratification for the following meeting, workshop, training, conference and/or clinic, cost to be paid by the board of education unless otherwise indicated. *Indicates a change from a previous board approved motion:

<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Teacher/Staff/Advisor/Coach</th>
<th>Cost Per</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/16/18</td>
<td>New Jersey School-Age Care</td>
<td>Karenlynn Williams and TBD</td>
<td>$400.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Coalition (NJSACC) Conference, The Marriott Princeton Hotel and Conference Center, Princeton, NJ</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Conference fee: $168.00 x 2 = $336.00; mileage: 103.2 miles roundtrip x 2 = 206.4 miles @ $.31 per mile (NJ State rate) = $64.00; to be funded by 21st Century Community Learning Centers Grant.

12/11/18  *Motion to add the total registration cost of $525.00:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Teacher/Staff/Advisor/Coach</th>
<th>Cost Per</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/11/18</td>
<td>LinkIt! Principal and Teacher Data Leadership Academy, Camden County College, Blackwood, NJ</td>
<td>Tonya Davenport, Brett Fetty, JoAnn Filer, Noreen Maguire, Wanda Pichardo, Amanda Redrow</td>
<td>$525.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Substitute coverage not to exceed 2 @ $105.00:</td>
<td></td>
<td>$210.00</td>
<td></td>
</tr>
</tbody>
</table>

Total: $735.00

(funded by ESEA/ESSA FY19)

*Indicates a change from a previous board approved motion.
CURRICULUM/INSTRUCTION/ASSESSMENT

C. Miscellaneous (continued)

2. Request approval for Tonya Davenport, Supervisor of Curriculum, Instruction, and Assessment: STEM, and Lara Hilaman, Supervisor of Assessment, Data, and Instruction, to apply for the New Jersey Department of Education, Assessment Practitioner Working Groups: Part of Phase II of Assessment Outreach.

3. Request approval for Amanda Redrow, Supervisor of Curriculum, Instruction, and Assessment: Humanities, and Lisa Coats (GTC), Teacher of English Language Arts, to apply for the New Jersey Department of Education, ELA Instructional Units and Standards Review Initiatives.

4. Request to approve Camden County Technical Schools’ (CCTS) students to receive applicable course credits for the implementation of Financial Literacy in the Career and Technical Education (CTE) programs through Option II.

ADDENDUM

The assistant superintendent of curriculum, instruction, assessment and grants recommends the following:

A. Employment - None

B. Field Trips - None

C. Miscellaneous

1. Request authorization/ratification for the following meeting, workshop, training, conference and/or clinic, cost to be paid by the board of education unless otherwise indicated. *Indicates a change from a previous board approved motion:

<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Teacher/Staff/Advisor/Coach</th>
<th>Cost Per</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/16/18</td>
<td>Request to approve James Wert (GTC), Social Studies Teacher, to serve as a member of the 2018-2019 United States Senate Youth Program Selection Panel for New Jersey, at the New Jersey Department of Education, Trenton, NJ. Reimbursement for travel and substitute coverage to be paid by the New Jersey Department of Education.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Request approval for Carol Jarvis (PC), Teacher of Mathematics, to apply for the New Jersey Department of Education, Mathematics Instructional Units and Standards Review Initiatives.

Motion by ____________________________  Seconded by ____________________________

Questions/Comments:

ROLL CALL VOTE:  AYES:  NAYS:  ABSTAIN:  ABSENT:
The manager of human resources recommends the following:

A. Expenditures: None

B. Miscellaneous

  Request approval of the following position description: INSERT 5
  Placement Testing Facilitator – Part-Time
  Assistant Placement Testing Facilitator – Part-Time

ADDENDUM

The manager of human resources recommends the following:

A. Expenditures: None

B. Miscellaneous

  Request approval of the following position description: INSERT 6
  Chief Security Resource Officer

Motion by ____________________________ Seconded by ____________________________

Questions/Comments:

ROLL CALL VOTE: AYES: NAYS: ABSTAIN: ABSENT:
The superintendent of schools recommends the following:

A. Resignations/Terminations/Retirements: None

B. Employment

Request approval of the reassignment of the following full-time, non-tenured, secretary, at the appropriate prorated salary commensurate with the terms of the 2017-2020 CAM/VOC Education Association Agreement:

<table>
<thead>
<tr>
<th>Name</th>
<th>Previous Assignment</th>
<th>New Assignment</th>
<th>Group</th>
<th>Step</th>
<th>Months</th>
<th>Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Debra DiPierro</td>
<td>Secretary</td>
<td>9300 Secretary/PC</td>
<td>II</td>
<td>I</td>
<td>12</td>
<td>$38,407</td>
<td>01/01/19 (prorated)</td>
</tr>
</tbody>
</table>

C. Sports Schedules: None

D. Miscellaneous: None

ADDENDUM

The superintendent of schools recommends the following:

A. Resignations/Terminations/Retirements

Request approval/ratification of the employment status of the following employee(s) for the reason indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position, Location, Effective, Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lisa Huber</td>
<td>21st Century Community Learning Centers, GTC, 01/01/19, Resignation</td>
</tr>
<tr>
<td>Joseph Knowles</td>
<td>Behavior Development Program, GTC, 01/01/19, Retirement</td>
</tr>
<tr>
<td>Megan Thompson</td>
<td>English Teacher, PLC Facilitator, GTC, 11/16/18, Resignation</td>
</tr>
</tbody>
</table>

B. Employment

Request approval of the reassignment of the following tenured teacher, effective November 5, 2018, no change in salary, commensurate with the terms of the 2017-2020 CAM/VOC Education Association Agreement:

<table>
<thead>
<tr>
<th>Name</th>
<th>Previous Assignment, New Assignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Kammler</td>
<td>2575 Construction Technology/GTC, 2515 Construction Property Management/GTC</td>
</tr>
</tbody>
</table>
C. Sports Schedules: None

D. Miscellaneous

Request approval/ratification by the Board of Education of the Technical Schools in the County of Camden that an unpaid leave of absence, subject to the provisions of the Family Medical Leave Act, be approved for 01/10/18, September 25, 2018 (PM) through January 4, 2019.

Motion by ____________________________ Seconded by ____________________________

Questions/Comments:

ROLL CALL VOTE: AYES: NAYS: ABSTAIN: ABSENT:
PUBLIC COMMENT

The Board is limited in its ability to respond in public to matters of personnel, litigation, negotiations and attorney-client privilege.

- Please state your full name and address
- The length of time scheduled for public discussion will be held to five minutes for individual speakers

EXECUTIVE SESSION

On motion of ______________________, seconded by ______________________, to adjourn the open public meeting for the purpose of discussion in Executive Session.

WHEREAS, the Camden County Technical Schools Board of Education ("Technical Schools") is subject to the Open Public Meetings Act, N.J.S.A. 10:4-1 et seq. ("Act") which requires that its meetings be open to the general public; and

WHEREAS, Section 10:4-12 of the Act permits the Technical Schools Board of Education to go into closed session, which is not open to the general public, for certain limited purposes enumerated in that Section; and

WHEREAS, the Technical Schools hereby desires to adopt this Resolution to go into closed session at this time in order to:

- Discuss matters deemed confidential by express provision of Federal or State Law or Rule of Court;
- Discuss matters in which release of the information would impair a right to receive funds from the United States Government;
- Discuss matters the disclosure of which constitutes an unwarranted invasion of individual privacy, including but not limited to, information relative to an individual’s personal or family circumstances and any material relating to medical, rehabilitation, custodial, or child protection issues;
- Discuss Collective Bargaining Agreements; Administrators’ Association Contract Negotiations
- Discuss any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if disclosed;
- Discuss any tactics and techniques utilized in protecting the safety and property of the public if disclosure would impair such protection and/or any investigations or violations or possible violations of the law;
EXECUTIVE SESSION (continued)

Discuss any pending or anticipated litigation or contract negotiation (other than collective bargaining) in which the Technical Schools are or may become a party and/or any matters falling within the attorney-client privilege; and/or

Discuss any matter involving the appointment, termination, terms and conditions of employment, evaluation of performance of, any specific prospective or current public officer or employee of the Technical Schools; 

WEREAS, the Technical Schools believes that the matters discussed in closed session can be disclosed to the general public at such time when the President and Board Members of the Technical Schools have determined the matters discussed are no longer required to be maintained as confidential and adopt a further resolution to place the Closed Session Minutes into the Public Minutes Record Book.

NOW, THEREFORE, BE IT RESOLVED, that the President and Board Members of the Technical Schools hereby resolves to go into closed session for the reasons articulated above immediately after passage of this Resolution. This Resolution shall be kept on file for public inspection in accordance with statutory provisions.

Time 

ROLL CALL VOTE: AYES: NAYS: ABSTAIN: ABSENT:

RETURN TO PUBLIC SESSION

On motion of ____________________, seconded by _____________________, to return to open session.

Time 

ROLL CALL VOTE: AYES: NAYS: ABSTAIN: ABSENT:
ADJOURNMENT
On motion of ________________, seconded by ________________, to adjourn meeting.

ROLL CALL VOTE: AYES: NAYS: ABSTAIN: ABSENT:

Time: __________